



March 3, 2010

Peoria Civic Center
Peoria, Illinois

**Occupational Safety
& Health Day**

Effective Safety Training

Learning while having a bit of fun!
There's nothing wrong with that, is there?

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Make your safety training more effective.... and enjoyable!

Let's start with a quiz:

Did you arrive here in a car/truck? _____

Did you drive? _____

Did you or the driver exceed the legal speed limit? _____

Why? _____

If you were the passenger, did you address this behavior with
the driver? _____

Safety training is all about the "Why" and "What's in it for me?"

Answer these two simple questions and you're well on the way to effective training.

Any questions? Thank you for stopping in today.

Okay, back to driving.... Would you address:

Someone speeding

Someone running a stop light

Someone not wearing a seat belt

Someone driving while intoxicated

The question: Why do you address some issues and not others?

Personal experience, perceived danger, other issues

Six simple steps to super training:

1. Determine what training is necessary – and then prioritize
 - a. Accidents
 - b. Injuries/near misses
 - c. New procedures, new equipment, change in chems, etc.
 - d. OSHA

2. Goals and Objectives – so very important to be so very clear
 - a. Essentially define what you need/want to accomplish
 - b. Determine what the end result should be – what is it you want the employee to be able to do when trained

3. Design your learning activities to meet your needs
 - a. Interactive, interactive, and interactive – do not bore your employees
 - b. Address the needs of your employees – learning disabilities/illiterate
 - c. Make certain the activities are pertinent and SAFE

4. Train! (the very best part)

- a. The more employees participate the more they will learn. Use the opportunity to let employees provide the training – you don't have to do it all yourself
- b. Incorporate Q and A time, discussion, interaction
- c. Be certain to explain WHY the training is being provided
- d. Tell them....

What you're going to tell them

What they need to know

What you told them – review

5. Evaluate...always evaluate

- a. Tests, quizzes, hands-on
- b. Have them share their opinion....make them if you need to!
- c. Follow up

Supervisors/management

Employees

Co-workers

- d. Track what is trackable – accidents, near-misses, compliance

6. Continued improvement – every session should be better than the previous one

- a. How was the training received?
- b. Clear? Concise? Understandable?
- c. Talk to your employees – what did they learn...what did they FAIL to learn?

Remember....

make it enjoyable, make it memorable, make it effective!

Effective Safety Training

Mark Briggs

The ONE best thing about today's program was _____

THE best safety training idea I've ever had or that I've ever stolen is: _____

Hey Mark, if you ever get around to launching your website on great safety ideas, please let me know by sending an email to: _____

(your email address goes on this line!)

If you're on LinkedIn,
send me an invitation to join your network!